



## Lamesa Economic Development

Logistics. Location. Livability.

### Façade Improvement Program Application

Date of Application: \_\_\_\_\_

Name of Business Applicant: \_\_\_\_\_

Physical Address of Façade Improvement: \_\_\_\_\_

Mailing Address (if different & for check): \_\_\_\_\_

Mobile Phone Number: (    ) \_\_\_\_\_ Email Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Organizational Form:

\_\_\_\_\_ Sole Proprietorship    \_\_\_\_\_ Partnership    \_\_\_\_\_ LLC    \_\_\_\_\_ Corporation

Is property owned or leased?

\_\_\_\_\_ Owned    \_\_\_\_\_ Leased (*Requires Letter of Approval from Owner. Template is attached*)

How much of your product or service is exported/sold to buyers outside of the city?

\_\_\_\_\_ 50% or less    \_\_\_\_\_ 51% or more

**Cost of Façade Improvement to Business Applicant (Tip: Add up your estimates): \$** \_\_\_\_\_

**Amount Requested for Reimbursement: \$** \_\_\_\_\_

*(Tip for Reimbursement: Attach bid/estimates or provide methodology for deriving your cost estimate. For most estimate totals, multiply by 0.5. If paint or graffiti removal, multiply by 0.25).*

Please describe proposed project in Lamesa by filling out the attached **Itemized List of Façade Improvements for Façade Improvement Program** and provide bid costs. Suggested prompts are provided below:

- Paint colors and/or materials to be used:
- Landscape type and species
- Timeframes (tentative start and completion dates)
- **YOU MUST PROVIDE drawings, sketches, photos of example projects and existing exterior, or any other exhibits related to the proposed project. You may text or email photos or exhibits to Nathan Tafoya at the contact information listed below.**

1. Have you been declared bankrupt in the last 10 years? \_\_\_\_\_  
If yes, where and has the bankruptcy been dismissed?  
\_\_\_\_\_
2. Have any of the following events ever been listed on your credit report: foreclosure, repossession of property, tax lien or collection agency referral? \_\_\_\_\_  
If yes, please list: \_\_\_\_\_
3. Are there any unsatisfied judgments against you? \_\_\_\_\_  
If yes, what is the amount of the judgment and date of judgment \$ \_\_\_\_\_ Date \_\_\_\_\_
4. When did you start your business? \_\_\_\_\_
5. Have you ever been convicted of a felony? \_\_\_\_\_
6. Do you own or lease the subject property? \_\_\_\_\_  
(An application from a tenant must include a copy of the lease and written approval from the owner.)
7. Total number of full-time employees at this location: \_\_\_\_\_  
Full-time At least 1,820 hours per year (35 hours per week for 52 weeks)
8. Total number of part-time employees at this location: \_\_\_\_\_
9. Will you be making or have you made, any **interior** improvements in addition to the façade improvement(s):  
If you answered yes, please provide a summary of planned or recently completed interior improvements, including costs (Tip: Provide receipts or photos of the improvements):

Thank you for your submission!

Your application will be provided for consideration to the board of directors at the next Joint or Special Called Meeting of the Lamesa Economic Development Corporation and the Lamesa Economic Alliance Project. Joint meetings are held on the second Monday of every month unless otherwise posted.

Please direct any questions or concerns to:

**Sean Overeynder**

Executive Director

Lamesa Economic Development Corporation

Lamesa Economic Alliance Project

site [www.lamesadevelopment.org](http://www.lamesadevelopment.org)

e [Sean.Overeynder@LamesaDevelopment.org](mailto:Sean.Overeynder@LamesaDevelopment.org)

o (806) 872-2207

f (806) 872-5700

Itemized List of Improvements for Façade Improvement Program

Return to Lamesa Economic Development:  
 Sean.Overeynder@LamesaDevelopment.org  
 0 0  
 123 Main Ave.



**Lamesa Economic Development**  
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**Business**  
**Address:**  
**Contact:**  
**Mobile Phone:**

	Improvement Name & Description	Improvement Cost (Contractor bid)	Percentage Reimbursement	Reimbursement Amount	Program Eligible? (Y or N)	Board Approved?
1				\$0.00		
2				\$0.00		
3				\$0.00		
4				\$0.00		
5				\$0.00		
6				\$0.00		
7				\$0.00		
8				\$0.00		
9				\$0.00		
10				\$0.00		

**TOTAL**

NOTES:

**\*IMPORTANT**

- a. Per program requirements, email or text photos of façade prior to improvement or coordinate with Executive Director to provide images.
- b. Provide documentation supporting construction costs

NOTE: To be filled out by LED

Façade Improvement Program Budget FY17-18: \$50,000  
 YTD Balance October 1, 2017: **\$50,000.00**

<b>Board Mtg Action</b> DATE (xx/xx/xxxx) & AMOUNT: >>>		\$	
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Only fill out & return the next "Owner Approval" document if you do NOT own the property being improved.





**This letter confirms my approval and permission for the owners of \_\_\_\_\_, located at \_\_\_\_\_, Lamesa, TX 79331 to make façade improvements to the facility**, including but not limited to: window repair/replacement, paint, awnings, and/or masonry changes to the front façade. This permission is given to these tenants per **Lamesa Economic Development** requirements in its **Façade Improvement Program**: *“An application from a tenant must include a copy of the lease and written approval from the owner.”*

\_\_\_\_\_  
Name of Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

**(Please remember to also provide a copy of the lease)**

If you would like to provide handwritten comments, please do so in the box below: