

NOTICE OF JOINT REGULARLY SCHEDULED MEETING

LAMESA ECONOMIC DEVELOPMENT CORPORATION
&
LAMESA ECONOMIC ALLIANCE PROJECT

NOTICE IS GIVEN THAT THE BOARD OF DIRECTORS OF THE LAMESA ECONOMIC DEVELOPMENT CORPORATION AND THE LAMESA ECONOMIC ALLIANCE PROJECT WILL MEET IN **A JOINT REGULARLY SCHEDULED MEETING AT 5:30 P.M. ON Monday, April 10, 2017 IN THE PRESIDENT'S ROOM AT THE LAMESA CHAMBER OF COMMERCE, 123 MAIN AVE, LAMESA, TEXAS** FOR THE PURPOSE OF CONSIDERING AND TAKING OFFICIAL ACTION ON THE FOLLOWING ITEMS:

1. **CALL TO ORDER:**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE**
3. **CONSENT AGENDA:**
 - a. Minutes March 13, 2017 LEDC/LEAP Joint Regularly Scheduled Meeting
 - b. Bills paid for LEDC and LEAP for month of March 2017
4. **FINANCIAL REPORT:** Executive Director, Nathan Tafoya, will present the financial report
5. **EXECUTIVE DIRECTOR'S REPORT:** Hear update from LEDC/LEAP Executive Director Nathan Tafoya
6. **EXECUTIVE SESSION:** Consider convening into closed Executive Session for the following purpose(s):
 - a. Discuss negotiations related to ongoing and/or proposed economic development and community development incentive projects
 - b. Discuss and deliberate real estate acquisition opportunities
7. **ACTION:** Consider taking action to amend the LEDC and LEAP budgets.
8. **ACTION:** Consider taking action on economic assistance package for business located at 502 N. 4th St. (Façade Improvement Program)
9. **ACTION:** Consider taking action on economic assistance package for business located at 222 N. Main St. (Façade Improvement Program)
10. **ADJOURNMENT**

Open Meetings Information

CLOSED MEETINGS

The public is hereby informed that notices for Lamesa Economic Development Corporation (LEDC) and Lamesa Economic Alliance Project (LEAP) meetings will no longer distinguish between matters to be discussed in open or closed session of a meeting. This practice is in accordance with rulings by the Texas Attorney General that, under the Texas Open Meetings Act, the Board of Directors may convene a closed session to discuss any matter listed on the agenda, without prior or further notice, if the matter is one that the Open Meetings Act allows to be discussed in a closed session.

PUBLIC PARTICIPATION

The meeting will be held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items listed above. Persons desiring to address the Board of Directors of the LEDC/LEAP or express their opinion about a particular item on this agenda should notify the Executive Director before the meeting. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the Executive Director by the end of business hours on the Wednesday before the next meeting in order to be considered for inclusion on that agenda.

MEETING ACCESSIBILITY

1 Upon request, auxiliary aids and services will be provided to an individual with a disability in order to allow them to effectively participate in the city council meeting. Those requesting auxiliary aids or services should notify the contact person listed below at least twenty-four hours prior to the meeting by mail, telephone or RELAY Texas (1-800-735-2989)

Contact: Norma Garcia, City Secretary at

✉ 601 South First Street, Lamesa, Texas 79331

☎ Telephone - (806) 872-4322

☎ Fax - (806) 872-4338 or 872-4341

CERTIFICATION OF NOTICE

I certify this agenda was posted at Lamesa Economic Development offices, 123 Main Ave. and City Hall, 601 South First Street, Lamesa, Texas by **5:00 p.m. on April 7, 2017** in accordance with Chapter 551.041 of the Government Code.

Nathan Tafoya, Executive Director

LEDC/LEAP Board of Directors Agenda
Lamesa, Texas

DATE OF MEETING: April 10, 2017

AGENDA ITEMS: 1 & 2

1. **CALL TO ORDER: *Announcement by LEDC/LEAP Board President.*** “This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the LEDC/LEAP Board of Directors or express their opinion about a particular item on this agenda should submit a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the Executive Director in order to be considered for inclusion on the agenda of the next meeting. An LEDC quorum being present as evidenced by the presence of ___ members of the LEDC Board of Directors, and a LEAP quorum present as evidenced by ___ members of the LEAP Board of Directors, a joint meeting is hereby called to order.”

The following LEDC/LEAP members are present:

LEDC:

JASON ANZALDUA	BOARD MEMBER
BOB HENDERSON	BOARD MEMBER
SCOTT LEONARD	BOARD MEMBER
BRYAN NOWLIN	BOARD MEMBER
SAMMY STEVENS	BOARD MEMBER

LEAP:

JASON ANZALDUA	BOARD MEMBER
BOB HENDERSON	BOARD MEMBER
SCOTT LEONARD	BOARD MEMBER
BRYAN NOWLIN	BOARD MEMBER
SAMMY STEVENS	BOARD MEMBER
DAVE BHAKTA	BOARD MEMBER
BRIDGETTE KROHN	BOARD MEMBER

NATHAN TAFOYA	LEDC/LEAP EXECUTIVE DIRECTOR
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City Staff members present at the meeting:

RUSSELL CASSELBERRY	ATTORNEY
SHAWNA BURKHART	CITY MANAGER

Others present at the meeting:

Members of the press present at the meeting:

Herrell Hallmark	Lamesa Press Reporter
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2. **a. INVOCATION:** Given by _____.
- b. PLEDGE OF ALLEGIANCE:** Given by _____.

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 3

SUBJECT: CONSENT AGENDA:
PROCEEDING:
EXHIBITS:
AUTHORITY: Texas Open Meetings Act, City Ordinance, and LEDC Bylaws.

SUMMARY STATEMENT

- a. Minutes March 13, 2017 LEDC/LEAP Joint Regularly Scheduled Meeting
- b. Bills paid for LEDC and LEAP for month of March 2017

BOARD ACTION

Motion by Board Member _____ to _____.
Motion seconded by Board Member _____ and upon being put to a vote
the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

**MINUTES OF THE LAMESA ECONOMIC DEVELOPMENT CORPORATION
& LAMESA ECONOMIC ALLIANCE PROJECT**

REGULARLY SCHEDULED MEETING on Monday, March 13, 2017 at 5:30 pm

CALL TO ORDER: *Announcement by LEDC/LEAP Board President.* “This meeting is being held in accordance with the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551). Discussion and actions are limited to the agenda items as posted. Persons desiring to address the LEDC/LEAP Board of Directors or express their opinion about a particular item on this agenda should submit a request at this time. Persons desiring to present other business or discuss matters not on this agenda should submit a request in writing to the Executive Director in order to be considered for inclusion on the agenda of the next meeting. An LEDC quorum being present as evidenced by the presence of 4 members of the LEDC Board of Directors, and a LEAP quorum present as evidenced by 4 members of the LEAP Board of Directors, a joint meeting is hereby called to order.”

1. The following LEDC/LEAP members are present:

LEDC:

JASON ANZALDUA	BOARD MEMBER (ABSENT)
BOB HENDERSON	BOARD MEMBER
SCOTT LEONARD	BOARD MEMBER
BRYAN NOWLIN	BOARD MEMBER
SAMMY STEVENS	BOARD MEMBER

LEAP:

JASON ANZALDUA	BOARD MEMBER (ABSENT)
BOB HENDERSON	BOARD MEMBER
SCOTT LEONARD	BOARD MEMBER
BRYAN NOWLIN	BOARD MEMBER
SAMMY STEVENS	BOARD MEMBER
DAVE BHAKTA	BOARD MEMBER (ABSENT)
BRIDGETTE KROHN	BOARD MEMBER (ABSENT)

NATHAN TAFOYA	LEDC/LEAP EXECUTIVE DIRECTOR
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City Staff & Councilor Members present at the meeting:

BOBBY GONZALES	CITY COUNCILOR
SHAWNA BURKHART	CITY MANAGER
RUSSELL CASSELBERRY	ATTORNEY

Members of the public and press present at the meeting:

HERREL HALLMARK	LAMESA PRESS REPORTER
SANDRA ADAMS	CHAMBER PRESIDENT

- 2. a. INVOCATION:** Given by Scott Leonard
b. PLEDGE OF ALLEGIANCE: Given by Scott Leonard.

3. CONSENT AGENDA:

- a. Minutes February 13, 2017 LEDC/LEAP Joint Regularly Scheduled Meeting
- b. Minutes February 17, 2017 LEDC/LEAP Joint Special Called Meeting
- c. Bills paid for LEDC and LEAP for month of February 2017

Motion by Board Member Bob Henderson to approve consent agenda items a and b. Motion seconded by Board Member Sammy Stevens and upon being put to a vote the motion passed unanimously.

VOTING: "AYE" 4 "NAY" 0 "ABSTAIN" 0

4. FINANCIAL REPORT:

Executive Director, Nathan Tafoya presented the financial report.

Motion by Board Member Bryan Nowlin to approve the LEDC/LEAP financial report as presented with a correction in the LEAP report which incorrectly stated the YTD tax receipts as 38.9% of the budget forecast to the correct 49%. Motion seconded by Board Member Sammy Stevens on and upon being put to a vote the Motion passed unanimously.

VOTING: "AYE" 4 "NAY" 0 "ABSTAIN" 0

5. EXECUTIVE DIRECTOR'S REPORT:

Heard update from LEDC/LEAP Executive Director Nathan Tafoya. No action was taken.

6. EXECUTIVE SESSION:

Convened into closed Executive Session for the following purpose(s):

- a. Discuss matters related to ongoing and/or proposed economic development and community development incentive projects
- b. Discuss real estate acquisition opportunities

Motion by Board Member Bob Henderson to convene into Executive Session. Motion seconded by Board Member Bryan Nowlin and upon being put to a vote the Motion passed. The Boards convened into Executive Session at 5:48 p.m. and exited Executive Session at 6:54 p.m.

VOTING: "AYE" 4 "NAY" 0 "ABSTAIN" 0

7. ACTION:

Considered taking action on economic assistance package for business located at 502 N. 4th Street. No action was taken pending additional information from the business.

8. ACTION:

Considered taking action on economic assistance package for business located at 206 N. 4th St. (Façade Improvement Program).

Motion by Board Member Bryan Nowlin to approve an award package in the amount of \$6,712.20. Motion seconded by Board Member Sammy Stevens and upon being put to a vote the motion passed unanimously.

VOTING: "AYE" 4 "NAY" 0 "ABSTAIN" 0

FUND : 22 -ECONOMIC DEVELOPMENT

PERIOD TO USE: Mar-2017 THRU Mar-2017

DEPT : N/A

ACCOUNTS: 1001 THRU 1001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

1001 CASH
B E G I N N I N G B A L A N C E 5,070.39

3/01/17	3/01	A00946	CHK: 003373	12823	LAMESA AREA CHAMBER OF C	1090		1,170.00CR	3,900.39
3/01/17	3/01	A00947	CHK: 003374	12823	CITY OF LAMESA	1100		1,420.00CR	2,480.39
3/01/17	3/01	A00948	CHK: 003375	12823	FULBRIGHT & CASSELBERRY	1250		1,000.00CR	1,480.39
3/30/17	3/30	A01585	CHK: 003376	12922	CITY OF LAMESA	1100		15,173.36CR	13,692.97CR
3/30/17	3/30	A01586	CHK: 003377	12922	PAYTON PLUMBING INC	2087		130.95CR	13,823.92CR
3/30/17	3/30	A01587	CHK: 003378	12922	PORTS-TO-PLAINS ALLIANCE	3370		6,070.72CR	19,894.64CR
3/30/17	3/30	A01588	CHK: 003379	12922	KPET, INC.	3384		450.00CR	20,344.64CR
3/30/17	3/30	A01589	CHK: 003380	12922	NATHAN TAFOYA	3412		42.98CR	20,387.62CR
3/30/17	3/30	A01590	CHK: 003381	12922	LAMESA ROTARY CLUB	3422		643.00CR	21,030.62CR
3/30/17	3/30	A01591	CHK: 003382	12922	GIP PLANNING	3438		3,000.00CR	24,030.62CR
3/31/17	3/31	B54633	Deposit 000030	08809	TRANSFER FROM TIME ACCOUNT		JE# 021975	49,030.62	25,000.00
			=====	MARCH ACTIVITY	DB:	49,030.62	CR: 29,101.01CR	19,929.61	

--*-*-*-*-*-*-*-*-*-*-*-*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*-**

** REPORT TOTALS **	---	DEBITS ---	---	CREDITS ---
BEGINNING BALANCES:		5,070.39		0.00
REPORTED ACTIVITY:		49,030.62		29,101.01CR
ENDING BALANCES:		54,101.01		29,101.01CR
TOTAL FUND ENDING BALANCE:		25,000.00		

FUND : 23 -LEAP

PERIOD TO USE: Mar-2017 THRU Mar-2017

DEPT : N/A

ACCOUNTS: 1001 THRU 1001

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

1001	CASH										
			B E G I N N I N G		B A L A N C E						1,300.00

--*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*

** REPORT TOTALS **	---	DEBITS	---	---	CREDITS	---
BEGINNING BALANCES:		1,300.00			0.00	
REPORTED ACTIVITY:		0.00			0.00	
ENDING BALANCES:		1,300.00			0.00	
TOTAL FUND ENDING BALANCE:		1,300.00				



NATHAN TAFOYA
Card Ending 4-51064

					Amount
02/11/17	FOUR POINTS PHOENIX SF&B Arrival Date 02/11/17 00000000 LODGING	Departure Date 02/11/17	PHOENIX	AZ	\$14.77 ✓
02/17/17	NTS COMMUNICATIONS 0729 806-771-0687 Description TELECOMMUNICATIONS		LUBBOCK	TX	\$59.56 ✓
02/20/17	ADOBE *ACROPRO SUBS Adobe Systems 800-833-6687		SAN JOSE	CA	\$14.99 ✓ <i>Recurring</i>
02/20/17	INMOTIONHOSTING.COM 888-321-4678		888-321-4678	CA	\$24.98 ✓
03/03/17	MSFT * E0500317WN 0000 800-642-7676 Description COMPUTER DATA PROCE		MSBILL.INFO	WA	\$13.53 ✓ <i>Recurring</i>
03/08/17	K BOBS STEAKHOUSE LAMESA 6500000078024 8068705262 TIP		LAMESA	TX	\$52.78 ✓
		\$9.00			

Fees

Total Fees for this Period	Amount
	\$0.00

2017 Fees and Interest Totals Year-to-Date	
Total Fees in 2017	Amount
Total Interest In 2017	\$121.00
	\$0.00

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 4

SUBJECT: FINANCIAL REPORT

PROCEEDING:

EXHIBITS:

AUTHORITY: Texas Open Meetings Act, City Ordinance, and
LEDC/LEAP Bylaws.

SUMMARY STATEMENT

Executive Director, Nathan Tafoya, will present the financial report.

BOARD ACTION

Motion by Board Member _____ to _____.

Motion seconded by Board Member _____ and upon being put to a vote
the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

LEDC

22 -ECONOMIC DEVELOPMENT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
22-1001	CASH	25,000.00	
22-1003	RETURNED CHECKS	0.00	
22-1008	CAPITAL RESERVE INVESTMENT	0.00	
22-1009	CERTIFICATES OF DEPOSIT-LNB	800,000.00	
22-1013	OFFICE SUPPLY INVENTORY	0.00	
22-1015	INTEREST RECEIVABLE	0.11	
22-1016	DUE FROM CITY OF LAMESA	44,122.83	
22-1017	N/R FINGERPRINT G. (CURRENT)	0.00	
22-1018	NOTES REC-KKAV INC-CURRENT	0.00	
22-1019	N/R CURRENT-DEL BUSTO	0.00	
22-1020	NOTES RECEIVABLE-CURRENT 9.5 A	0.00	
22-1021	NOTE RECEIVABLE-CURRENT-20ACRE	0.00	
22-1022	ALLOWANCE ON DEL BUSTO NOTE	0.00	
22-1023	N/REC. BRUTON MFG(CURRENT)	0.00	
22-1024	NOTES REC/CURR - UNIQUE DESIGN	0.00	
22-1025	N/R-READY SET LOGO-CURRENT	0.00	
22-1026	N/R CURRENT-STONEWORKS	0.00	
22-1027	NOTE RECEIVABLE-REAGOR-DYKES	0.00	
22-1028	NOTES RECEIVABLE-KKAV INC	0.00	
22-1029	NOTES RECEIVABLE-DEL BUSTO	0.00	
22-1030	NOTES RECEIVABLE-DE LEON	0.00	
22-1031	NOTE RECEIVALBE DE LEON 20 ACR	0.00	
22-1032	PREPAID INSURANCE	0.00	
22-1033	NOTES RECEIVABLE BRUTON MFG	0.00	
22-1034	NOTES RECEIV-C UNIQUE DESIGNS	0.00	
22-1035	NOTES RECEIV.READY SET LOGO	0.00	
22-1036	N/R FINGERPRINT GRAPHICS	0.00	
22-1037	NOTES RECEIVABLE-STONEWORKS	0.00	
22-1038	NOTES REC. - WALKER SIMS	40,000.00	
22-1040	MISC RECEIVABLE	0.00	
22-1044	PROV COMP ABSENCES - ST	0.00	
22-1162	TIME DEPOSIT	890,680.54	
22-1200	PREPAID EXPENSES	1,517.68	
22-1500	LAND INVENTORY	270,571.63	
			2,071,892.79
	TOTAL ASSETS		2,071,892.79
			=====

LIABILITIES			
=====			
22-2010	DUE TO GENERAL FUND	7,363.43	
22-2015	VOUCHERS PAYABLE	8,992.10	
22-2016	DEFERRED REVENUE-DEL BUSTO	0.00	
22-2017	GRANTS PAYABLE	0.00	
22-2044	COMP ABSENCES - CURRENT	0.00	
22-2045	PROV. COMP ABSENCES - LT	0.00	
22-2056	TAN I&S INTEREST	0.00	
22-2060	AFLAC PRE-TAX	0.00	
22-2070	GROUP INS. PRE-TAX	0.00	

22 -ECONOMIC DEVELOPMENT

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
22-2085	AFLAC PRE-TAX	0.00	
22-2090	AFLAC POST TAX	0.00	
22-2160	ACCRUED PAYROLL LIABILITY	2,658.00	
	TOTAL LIABILITIES		19,013.53
EQUITY			
=====			
22-3001	FUND BALANCE	1,735,044.54	
22-3002	DESIGNATED FUND BAL-CAPITAL	467,000.00	
22-3003	RESERVED FUND BALANCE NOTE REC	0.00	
	TOTAL BEGINNING EQUITY	2,202,044.54	
	TOTAL REVENUE	145,213.61	
	TOTAL EXPENSES	294,378.89	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	(149,165.28)	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		2,052,879.26
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		2,071,892.79
			=====

22 -ECONOMIC DEVELOPMENT
 FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
01-TAXES		220,000.00	17,583.68	125,430.28	57.01	94,569.72
02-FRANCHISES AND STREET		0.00	0.00	0.00	0.00	0.00
05-RECREATIONAL AND RENTA		50,200.00	4,151.31	19,783.33	39.41	30,416.67
09-MISCELLANEOUS REVENUES		52,900.00	0.00	0.00	0.00	52,900.00
TOTAL REVENUES		323,100.00	21,734.99	145,213.61	44.94	177,886.39
EXPENDITURE SUMMARY						
ECONOMIC DEVELOPMENT		535,487.00	21,291.08	294,378.89	54.97	241,108.11
TOTAL EXPENDITURES		535,487.00	21,291.08	294,378.89	54.97	241,108.11
REVENUES OVER/(UNDER) EXPENDITURES		(212,387.00)	443.91	(149,165.28)	70.23	(63,221.72)
		=====	=====	=====	=====	=====
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)		(212,387.00)	443.91	(149,165.28)	70.23	(63,221.72)
		=====	=====	=====	=====	=====

22 -ECONOMIC DEVELOPMENT
 REVENUE

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
01-TAXES						
40101	TAX REVENUE	220,000.00	17,583.68	125,430.28	57.01	94,569.72
40102	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
40103	INT. INCOME NOTE REC.DE LEON	0.00	0.00	0.00	0.00	0.00
40104	INT-INCOME-TEXAS MFG	0.00	0.00	0.00	0.00	0.00
40105	BOLL WEEVIL ERADICATION-RENT	0.00	0.00	0.00	0.00	0.00
40106	CASH LEASE-BRAD BOYD & LAMCOT	0.00	0.00	0.00	0.00	0.00
40107	PREMIUMS FROM G/F	0.00	0.00	0.00	0.00	0.00
	TOTAL 01-TAXES	220,000.00	17,583.68	125,430.28	57.01	94,569.72
02-FRANCHISES AND STREET						
40201	INVESTEMENT INCOME-DE LEON	0.00	0.00	0.00	0.00	0.00
	TOTAL 02-FRANCHISES AND STREET	0.00	0.00	0.00	0.00	0.00
05-RECREATIONAL AND RENTA						
40501	INTEREST INCOME	19,000.00	1,801.31	9,083.33	47.81	9,916.67
40502	INTEREST INCOME-N/R DE LEON	0.00	0.00	0.00	0.00	0.00
40503	INTEREST INCOME-TX MFG	1,000.00	0.00	0.00	0.00	1,000.00
40504	BOLL WEEVIL ERADICATION RENT	24,000.00	2,000.00	10,000.00	41.67	14,000.00
40507	ADMIN SERVICES (TYPE B)	6,000.00	0.00	0.00	0.00	6,000.00
40510	FARM LEASE (COTTON)75/25	200.00	0.00	0.00	0.00	200.00
40511	FORBES ENERGY - LOT LEASE	0.00	0.00	0.00	0.00	0.00
40512	UNIVERSAL WELL SERVICE/LEASE	0.00	0.00	0.00	0.00	0.00
40513	FARM LEASE #5637	0.00	350.00	700.00	0.00	(700.00)
	TOTAL 05-RECREATIONAL AND RENTA	50,200.00	4,151.31	19,783.33	39.41	30,416.67
09-MISCELLANEOUS REVENUES						
40904	MISC REVENUE	5,000.00	0.00	0.00	0.00	5,000.00
40905	MISC.REVENUE SALE OF LAND	0.00	0.00	0.00	0.00	0.00
40906	SALE OF STONEWORKS	0.00	0.00	0.00	0.00	0.00
40908	SOUTHERN POWER RENEWABLE ENERG	47,900.00	0.00	0.00	0.00	47,900.00
40950	LOSS ON NOTE RECEIVABLE	0.00	0.00	0.00	0.00	0.00
	TOTAL 09-MISCELLANEOUS REVENUES	52,900.00	0.00	0.00	0.00	52,900.00
	*** TOTAL REVENUE ***	323,100.00	21,734.99	145,213.61	44.94	177,886.39
		=====	=====	=====	=====	=====

22 -ECONOMIC DEVELOPMENT

50.00% OF YEAR COMP.

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
ECONOMIC DEVELOPMENT						
=====						
1-PERSONNEL SERVICES						
5611101	SALARIES	65,800.00	4,944.10	33,937.53	51.58	31,862.47
5611102	LONGEVITY	144.00	3.70	24.05	16.70	119.95
5611104	VACATION LEAVE	2,800.00	304.64	2,508.72	89.60	291.28
5611105	SICK LEAVE	1,400.00	1,180.48	1,449.68	103.55	(49.68)
5611107	SOCIAL SECURITY	5,355.00	485.70	2,864.79	53.50	2,490.21
5611108	RETIREMENT	7,200.00	263.74	1,457.69	20.25	5,742.31
5611109	WORKER'S COMP.	360.00	0.00	0.00	0.00	360.00
5611110	UNEMPLOYMENT TAX	550.00	0.00	0.00	0.00	550.00
5611111	HEALTH & ACCIDENT INS	31,520.00	720.00	3,600.00	11.42	27,920.00
	TOTAL 1-PERSONNEL SERVICES	115,129.00	7,902.36	45,842.46	39.82	69,286.54
2-SUPPLIES AND MATERIALS						
5611201	OFFICE SUPPLIES	1,800.00	0.46	583.18	32.40	1,216.82
5611204	MINOR TOOLS & INSTRUMENTS	900.00	0.00	97.78	10.86	802.22
5611207	FOOD SUPPLIES	1,200.00	0.00	230.34	19.20	969.66
5611209	MISCELLANEOUS SERVICES	1,000.00	0.00	0.00	0.00	1,000.00
5611210	COMPUTER SUPPLIES	2,400.00	14.99	243.59	10.15	2,156.41
	TOTAL 2-SUPPLIES AND MATERIALS	7,300.00	15.45	1,154.89	15.82	6,145.11
4-MAINTENANCE OF BUILDING						
5611400	PROPERTY MAINTENANCE	500.00	0.00	0.00	0.00	500.00
5611401	BOLLWEEVIL BLDG.	2,000.00	130.95	130.95	6.55	1,869.05
5611402	BUILDING/SQUARE	1,500.00	0.00	0.00	0.00	1,500.00
5611404	CHAMBER OF COMMERCE	1,000.00	0.00	0.00	0.00	1,000.00
	TOTAL 4-MAINTENANCE OF BUILDING	5,000.00	130.95	130.95	2.62	4,869.05
5-MAINTENANCE AND EQUIPME						
5611501	WEBSITE	800.00	0.00	0.00	0.00	800.00
	TOTAL 5-MAINTENANCE AND EQUIPME	800.00	0.00	0.00	0.00	800.00
6-MISCELLANEOUS SERVICES						
5611601	TELEPHONE	1,200.00	59.56	357.86	29.82	842.14
5611602	INSURANCE & BONDS	1,800.00	0.00	0.00	0.00	1,800.00
5611603	SPECIAL SERVICES	33,000.00	1,708.51	25,201.44	76.37	7,798.56
5611604	TRAVEL	8,000.00	67.55	6,906.38	86.33	1,093.62
5611605	SCHOOLS & TRAINING	4,500.00	0.00	603.25	13.41	3,896.75
5611606	PROMOTIONAL	36,000.00	9,563.70	9,563.70	26.57	26,436.30
5611609	LEGAL NOTICES	1,000.00	0.00	0.00	0.00	1,000.00
5611610	RENT & LEASE OF PROPERTY	6,000.00	500.00	2,500.00	41.67	3,500.00
5611611	TDCJ INCENTIVE/WATER-SEWER	0.00	0.00	0.00	0.00	0.00
5611612	EMPLOYEE REIMBURSEMENT	4,320.00	0.00	0.00	0.00	4,320.00
5611616	ADMINISTRATIVE SERVICES	8,640.00	700.00	3,500.00	40.51	5,140.00
5611617	TAX PAYMENTS	0.00	0.00	0.00	0.00	0.00
5611620	CHRISTMAS BONUS	100.00	0.00	87.87	87.87	12.13
	TOTAL 6-MISCELLANEOUS SERVICES	104,560.00	12,599.32	48,720.50	46.60	55,839.50

22 -ECONOMIC DEVELOPMENT

50.00% OF YEAR COMP.

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
7-SUNDRY CHARGES						
5611701	DUES	6,000.00	643.00	4,886.99	81.45	1,113.01
5611703	CLAIMS & DAMAGES	0.00	0.00	0.00	0.00	0.00
5611706	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
5611710	NON PERFORMING ASSETS	0.00	0.00	0.03	0.00	(0.03)
5611715	LOAN PAYOFF INCENTIVES	0.00	0.00	0.00	0.00	0.00
TOTAL 7-SUNDRY CHARGES		6,000.00	643.00	4,887.02	81.45	1,112.98
8-DEBT SERVICE						
5611800	INCENTIVE PROGRAMS	50,000.00	0.00	0.00	0.00	50,000.00
5611810	GRANTS	155,698.00	0.00	132,683.07	85.22	23,014.93
5611820	LOANS	50,000.00	0.00	0.00	0.00	50,000.00
TOTAL 8-DEBT SERVICE		255,698.00	0.00	132,683.07	51.89	123,014.93
9-CAPITAL OUTLAY						
5611910	LAND PURCHASED	40,000.00	0.00	60,960.00	152.40	(20,960.00)
5611920	NORTH 4TH ST. PROPERTY	0.00	0.00	0.00	0.00	0.00
5611930	LIFT STATION (BENNY BOYD)	0.00	0.00	0.00	0.00	0.00
5611932	LAMESA HOSPITALITY, INC.	0.00	0.00	0.00	0.00	0.00
5611933	ELEVATED WATER STORAGE	0.00	0.00	0.00	0.00	0.00
5611934	PRISON UTILITY CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
5611940	PRISON PROJECTS	0.00	0.00	0.00	0.00	0.00
5611944	PRISON EXPANSION	0.00	0.00	0.00	0.00	0.00
5611951	FURNITURE, FIXTURES & OFFI	1,000.00	0.00	0.00	0.00	1,000.00
5611957	COMMUNICATIONS EQUIP	0.00	0.00	0.00	0.00	0.00
5611958	PRISON INCENTIVE REQUIREMENT	0.00	0.00	0.00	0.00	0.00
5611959	SPORTS COMPLEX INCENTIVE	0.00	0.00	0.00	0.00	0.00
TOTAL 9-CAPITAL OUTLAY		41,000.00	0.00	60,960.00	148.68	(19,960.00)
TOTAL ECONOMIC DEVELOPMENT		535,487.00	21,291.08	294,378.89	54.97	241,108.11
TOTAL EXPENDITURES		535,487.00	21,291.08	294,378.89	54.97	241,108.11
REVENUES OVER/(UNDER) EXPENDITURES		(212,387.00)	443.91	(149,165.28)	70.23	(63,221.72)
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)		(212,387.00)	443.91	(149,165.28)	70.23	(63,221.72)

*** END OF REPORT ***

FUND : 22 -ECONOMIC DEVELOPMENT

PERIOD TO USE: Mar-2017 THRU Mar-2017

DEPT : N/A

ACCOUNTS: 1162 THRU 1162

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

1162	TIME DEPOSIT								
	B E G I N N I N G				B A L A N C E				917,976.17
3/06/17	4/05	B54691		08811 INTEREST INCOME - CD #27323	JE# 021977		84.39		918,060.56
3/06/17	4/05	B54692		08811 INTEREST INCOME - CD #26681	JE# 021978		421.52		918,482.08
3/13/17	4/05	B54693		08811 INTEREST INCOME - CD #25582	JE# 021979		84.38		918,566.46
3/15/17	3/15	B54467		08785 SALES & USE TAX ALLOCATION	JE# 021891		17,583.68		936,150.14
3/16/17	4/05	B54694		08811 INTEREST INCOME - CD #28579	JE# 021980		195.62		936,345.76
3/21/17	4/05	B54695		08811 INTEREST INCOME - CD #25883	JE# 021981		65.21		936,410.97
3/21/17	4/05	B54696		08811 INTEREST INCOME - CD #25884	JE# 021982		84.38		936,495.35
3/30/17	3/30	B54586		08803 TEXAS BOLLWEEVIL ERAD. RENT	JE# 021950		2,000.00		938,495.35
3/30/17	3/30	B54588		08803 SALAZAR CUSTOM FARMING LEASE	JE# 021952		350.00		938,845.35
3/31/17	3/31	B54633	Deposit 000030	08809 TRANSFER FROM TIME ACCOUNT	JE# 021975		49,030.62CR		889,814.73
3/31/17	4/05	B54697		08811 INTEREST INCOME	JE# 021983		865.81		890,680.54
				===== MARCH ACTIVITY	DB: 21,734.99	CR: 49,030.62CR	27,295.63CR		

--*-*-*-*-*-*-*-*-*-*-*-*-*-*

000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **

	---	DEBITS	---	---	CREDITS	---
BEGINNING BALANCES:		917,976.17			0.00	
REPORTED ACTIVITY:		21,734.99		49,030.62CR		
ENDING BALANCES:		939,711.16		49,030.62CR		
TOTAL FUND ENDING BALANCE:		890,680.54				

LEAP

23 -LEAP

ACCOUNT #	ACCOUNT DESCRIPTION	BALANCE	
ASSETS			
=====			
23-1001	CASH	1,300.00	
23-1005	INTEREST EXPENSE	0.00	
23-1006	DUE FROM GENERAL FUND	0.00	
23-1016	DUE FROM CITY OF LAMESA	44,122.83	
23-1020	DUE FROM INVESTMENT FUND	0.00	
23-1022	MCCALL BY JULIE - L-T	71,996.00	
23-1024	MCCALLS BY JULIE - S-T	3,335.34	
23-1162	TIME ACCOUNT	597,283.18	
			718,037.35
TOTAL ASSETS			718,037.35
=====			
LIABILITIES			
=====			
23-2010	DUE TO GENERAL FUND	0.00	
23-2015	VOUCHERS PAYABLE	0.00	
23-2056	TAN I&S INTEREST	0.00	
23-2999	EXCESS REVENUES & EXPENSE	0.00	
	TOTAL LIABILITIES		0.00
EQUITY			
=====			
23-3001	FUND BALANCE	600,872.54	
	TOTAL BEGINNING EQUITY	600,872.54	
	TOTAL REVENUE	128,354.81	
	TOTAL EXPENSES	11,190.00	
	TOTAL REVENUE OVER/(UNDER) EXPENSES	117,164.81	
	TOTAL EQUITY & REV. OVER/(UNDER) EXP.		718,037.35
	TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		718,037.35
=====			

23 -LEAP

FINANCIAL SUMMARY

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
REVENUE SUMMARY						
01-TAXES		220,000.00	17,583.68	125,430.28	57.01	94,569.72
05-RECREATIONAL AND RENTA		1,500.00	549.47	2,924.53	194.97	(1,424.53)
09-MISCELLANEOUS REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		221,500.00	18,133.15	128,354.81	57.95	93,145.19
EXPENDITURE SUMMARY						
LEAP		304,268.00	0.00	11,027.50	3.62	293,240.50
TOTAL EXPENDITURES		304,268.00	0.00	11,027.50	3.62	293,240.50
REVENUES OVER/(UNDER) EXPENDITURES		(82,768.00)	18,133.15	117,327.31	141.75-	(200,095.31)
		=====	=====	=====	=====	=====
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER (USES)		(82,768.00)	18,133.15	117,327.31	141.75-	(200,095.31)
		=====	=====	=====	=====	=====

23 -LEAP
 REVENUE

50.00% OF YEAR COMP.

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
01-TAXES						
40101	TAX REVENUE	220,000.00	17,583.68	125,430.28	57.01	94,569.72
40102	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
40107	PREMIUMS FROM G/F	0.00	0.00	0.00	0.00	0.00
	TOTAL 01-TAXES	220,000.00	17,583.68	125,430.28	57.01	94,569.72
05-RECREATIONAL AND RENTA						
40501	INTEREST INCOME (LNB)	1,500.00	549.47	2,924.53	194.97	(1,424.53)
	TOTAL 05-RECREATIONAL AND RENTA	1,500.00	549.47	2,924.53	194.97	(1,424.53)
09-MISCELLANEOUS REVENUES						
40904	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
	TOTAL 09-MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
***	TOTAL REVENUE ***	221,500.00	18,133.15	128,354.81	57.95	93,145.19
		=====	=====	=====	=====	=====

23 -LEAP

50.00% OF YEAR COMP.

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
LEAP						
=====						
1-PERSONNEL SERVICES						
5811101	SALARIES	0.00	0.00	0.00	0.00	0.00
5811107	SOCIAL SECURITY	0.00	0.00	0.00	0.00	0.00
	TOTAL 1-PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00
2-SUPPLIES AND MATERIALS						
5811201	OFFICE SUPPLIES	400.00	0.00	0.00	0.00	400.00
5811204	SMALL TOOLS & INST.	100.00	0.00	0.00	0.00	100.00
5811207	FOOD/MEETING SUPPLIES	300.00	0.00	0.00	0.00	300.00
5811209	MISCELLANEOUS SERVICES	400.00	0.00	0.00	0.00	400.00
5811210	COMPUTER SUPPLIES	400.00	0.00	0.00	0.00	400.00
	TOTAL 2-SUPPLIES AND MATERIALS	1,600.00	0.00	0.00	0.00	1,600.00
4-MAINTENANCE OF BUILDING						
5811404	CHAMBER OF COMMERCE	1,000.00	0.00	0.00	0.00	1,000.00
	TOTAL 4-MAINTENANCE OF BUILDING	1,000.00	0.00	0.00	0.00	1,000.00
5-MAINTENANCE AND EQUIPME						
5811501	WEBSITE (LEVELFIELD)	0.00	0.00	0.00	0.00	0.00
	TOTAL 5-MAINTENANCE AND EQUIPME	0.00	0.00	0.00	0.00	0.00
6-MISCELLANEOUS SERVICES						
5811601	TELEPHONE	0.00	0.00	0.00	0.00	0.00
5811602	INSURANCE AND BONDS	0.00	0.00	0.00	0.00	0.00
5811603	SPECIAL SERVICES	1,760.00	0.00	1,000.00	56.82	760.00
5811604	TRAVEL EXPENSES	5,000.00	0.00	0.00	0.00	5,000.00
5811605	SCHOOLS & TRAINING	5,000.00	0.00	0.00	0.00	5,000.00
5811606	PROMOTIONAL	2,500.00	0.00	0.00	0.00	2,500.00
5811609	LEGAL NOTICES	300.00	0.00	0.00	0.00	300.00
5811610	RENT AND LEASE OF PROP. (C.C.)	0.00	0.00	0.00	0.00	0.00
5811616	ADMINISTRATIVE SERVICES (CITY)	0.00	0.00	0.00	0.00	0.00
5811617	TAX PAYMENTS	6,000.00	0.00	0.00	0.00	6,000.00
	TOTAL 6-MISCELLANEOUS SERVICES	20,560.00	0.00	1,000.00	4.86	19,560.00
7-SUNDRY CHARGES						
5811701	DUES & SUBSCRIPTIONS	3,035.00	0.00	0.00	0.00	3,035.00
5811703	CLAIMS & DAMAGES	0.00	0.00	0.00	0.00	0.00
	TOTAL 7-SUNDRY CHARGES	3,035.00	0.00	0.00	0.00	3,035.00
8-DEBT SERVICE						
5811800	INCENTIVE PROGRAMS	70,000.00	0.00	10,027.50	14.33	59,972.50
5811810	GRANTS	157,073.00	0.00	0.00	0.00	157,073.00
5811820	LOANS	50,000.00	0.00	0.00	0.00	50,000.00
	TOTAL 8-DEBT SERVICE	277,073.00	0.00	10,027.50	3.62	267,045.50

23 -LEAP

50.00% OF YEAR COMP.

DEPARTMENT EXPENDITURES

ACCT#	ACCOUNT NAME	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	BUDGET BALANCE
9-CAPITAL OUTLAY						
5811910	LAND PURCHASE	0.00	0.00	0.00	0.00	0.00
5811951	FURNITURE, FIXTURES & OFFICES	1,000.00	0.00	0.00	0.00	1,000.00
	TOTAL 9-CAPITAL OUTLAY	1,000.00	0.00	0.00	0.00	1,000.00
TOTAL LEAP						
		304,268.00	0.00	11,027.50	3.62	293,240.50
=====						
TOTAL EXPENDITURES						
		304,268.00	0.00	11,027.50	3.62	293,240.50
=====						
REVENUES OVER/(UNDER) EXPENDITURES						
	(82,768.00)	18,133.15	117,327.31	141.75-	(200,095.31)	
=====						
REVENUES & OTHER SOURCES OVER						
(UNDER) EXPENDITURES & OTHER (USES)						
	(82,768.00)	18,133.15	117,327.31	141.75-	(200,095.31)	
=====						

*** END OF REPORT ***

FUND : 23 -LEAP

PERIOD TO USE: Mar-2017 THRU Mar-2017

DEPT : N/A

ACCOUNTS: 1162 THRU 1162

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== BALANCE=====

1162 TIME ACCOUNT
B E G I N N I N G B A L A N C E 578,483.03

3/15/17	3/15	B54468	08785 SALES & USE TAX ALLOCATION	JE# 021892	17,583.68	596,066.71
3/30/17	3/30	B54587	08803 MCCALLS BY JULIE	JE# 021951	667.00	596,733.71
3/31/17	4/05	B54698	08812 INTEREST INCOME	JE# 021984	549.47	597,283.18
=====			MARCH ACTIVITY DB: 18,800.15	CR: 0.00	18,800.15	

--*-*-*-*-*-*-*-*-* 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	578,483.03	0.00
REPORTED ACTIVITY:	18,800.15	0.00
ENDING BALANCES:	597,283.18	0.00
TOTAL FUND ENDING BALANCE:	597,283.18	

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 5

SUBJECT: EXECUTIVE DIRECTOR'S REPORT:

PROCEEDING:

EXHIBITS:

AUTHORITY: Texas Open Meetings Act, City Ordinance, and LEDC/LEAP Bylaws.

SUMMARY STATEMENT

Hear update from LEDC/LEAP Executive Director Nathan Tafoya.

BOARD ACTION

Motion by Board Member _____ to _____.

Motion seconded by Board Member _____ and upon being put to a vote
the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 6

SUBJECT: EXECUTIVE SESSION:
PROCEEDING:
EXHIBITS:
AUTHORITY: Texas Open Meetings Act (SECTION 551.072 &
SECTION 551.087), City Ordinance, and LEDC/LEAP Bylaws.

SUMMARY STATEMENT

Consider convening into closed Executive Session for the following purpose(s):

- a. Discuss negotiations related to ongoing and/or proposed economic development and community development incentive projects
- b. Discuss and deliberate real estate acquisition opportunities

BOARD ACTION

Motion by Board Member _____ to _____.
Motion seconded by Board Member _____ and upon being put to a vote
the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

Time Into Executive Session: _____

Time Out of Executive Session: _____

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 7

SUBJECT: ACTION

PROCEEDING:

EXHIBITS:

AUTHORITY: Texas Open Meetings Act, City Ordinance, and LEDC/LEAP Bylaws.

SUMMARY STATEMENT

Consider taking action to amend the LEDC and LEAP budgets.

BOARD ACTION

Motion by Board Member _____ to _____.

Motion seconded by Board Member _____ and upon being put to a vote
the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 8

SUBJECT: ACTION

PROCEEDING:

EXHIBITS:

AUTHORITY: Texas Open Meetings Act, City Ordinance, and LEDC/LEAP Bylaws.

SUMMARY STATEMENT

Consider taking action on economic assistance package for business located at 502 N. 4th Street

BOARD ACTION

Motion by Board Member _____ to _____.

Motion seconded by Board Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 9

SUBJECT: ACTION

PROCEEDING:

EXHIBITS:

AUTHORITY: Texas Open Meetings Act, City Ordinance, and LEDC/LEAP Bylaws.

SUMMARY STATEMENT

Consider taking action on economic assistance package for business located at 222 N. Main St. (Façade Improvement Program)

BOARD ACTION

Motion by Board Member _____ to _____.

Motion seconded by Board Member _____ and upon being put to a vote the motion _____.

VOTING: "AYE" _____ "NAY" _____ "ABSTAIN" _____

*LEDC/LEAP Board of Directors Agenda
Lamesa, Texas*

DATE OF MEETING: April 10, 2017

AGENDA ITEM: 10

ADJOURNMENT: *Announcement by the LEDC/LEAP President (or Proxy)* – “The next regularly scheduled meeting of the LEDC and LEAP Board of Directors will be held **May 8, 2017** in the President’s Room of the Lamesa Chamber of Commerce, 123 Main Avenue.

Persons desiring to present business to the LEDC/LEAP Board of Directors at that meeting are directed to submit a request in writing to Nathan Tafoya Executive Director by **Wednesday, May 3, 2017** in order to be included on the agenda.”

There being no other business, this meeting is hereby adjourned.”

Time Adjourned: _____ p.m.